

**BOOKING FORM**
**Reminiscence Loan Pack**

Thank you for your interest in our new resource. Please complete the form below and return with payment to Stephanie Gray:

Email: Stephanie@museumofbrands.com

Post: 111-117 Lancaster Road Notting Hill London W11 1QT

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name**  |  | **Surname**  |   |
| **Organisation**  |   |
| **Address**  |   |
| **Date(s) of hire**  | From  | to  |
| **Telephone**   |   | **Mobile**  |   |
| **Which number would be best to contact you on the day of delivery?**  |    |
| **Email address**  |    |
| **Which pack would you like to loan?**  | **Let’s Go Shopping**  |  | **Rationing**  |   |

The cost to hire the pack is FREE, however we will require a security deposit of £50 that will be fully reimbursed when the pack is returned to us in the same condition it went out in. ***When making payment, please ensure this is done separately to the courier cost (ie one cheque for £10 and another for £50).***

The cost to courier the pack is £10. Please pay by cheque, BACS or by card. **Payment must be received before hire of the pack.** VAT is **not** charged on education resources.

* PREFERED METHOD. Please make **cheques** payable to ‘Museum of Brands’; this will not be cashed unless the pack is unreturned or damaged
* If you wish to pay by **card** please telephone 02079080888 during opening hours; please provide us with details so we can refund you once the pack has been returned

|  |
| --- |
| Please provide us with your details so we can refund you the deposit...  |
| Account name:   | Account number:  |
| Sort code:   |   |

***Please select preferred method of receiving the pack:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Pick-up from Museum** **OR** **Deliver by courier** **(please circle)**  | **Museum**  | Date:    | Time:  | **Courier (details vary with location)**  | Date required:  |
| **Address to send the pack (if different from above)**  |   |  |  |  |  |

***Please select preferred method of returning the pack (courier costs are your responsibility and NOT included in the £10):***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Drop-off at Museum** **OR** **Send by courier** **(please circle)**  | **Museum**  | Date:    | Time:  | **Courier**  | Date sent:  |
| **Please send the pack to Museum of Brands, 2 Colville Mews, Lonsdale Road, Notting Hill W11 2DA and telephone 02079080888**  |

By signing the declaration below, you agree to the following:

1. A payment of £50 if items are returned broken, damaged or missing. You will find a check list inside the box which needs to be completed before the pack is returned.
2. Guarantee that the items will not be reproduced and/or sold.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_